














Read this QRC to setup your MFA and access Voila

This quick start guide will help you set up your Multifactor Authentication and access the DLL Voila system remotely.
This will take approximately 10 minutes.









Part 1: Setup MFA

This part exists of two parts, login to Microsoft authenticator page and installing the authenticator app on the mobile phone.

	Step 1	Go to https://aka.ms/mfasetup	
	Step 2	Access via the users UPN ([username]@delagelanden.com)	
	Step 3	In Portal Support online enter your Voila password	
	Step 4	"More Information required" click 'Next'	
	Step 5	Select "Mobile App" and tick the checkbox to "receive notification for verification" and click 'Setup'	
	Step 6	The screen "Configure Mobile App" with a QR Code appears	
<i>Leave the screen as it is and take you mobile phone and follow below steps.</i>			
	Step 7	Open you Mobile Phone and Download the Microsoft Authenticator App	
	Step 8	Open the App and add an account by clicking the '+' and choose "Work or school account".	
	Step 9	Scan the QR Code on the screen.	
<i>The account is added into the App, a code is displayed and changes every 60 seconds.</i>			
	Step 10	Go back to the screen left in Step 6 and Click 'Next'	
	Step 11	Respond on your device by pressing 'Approve'	
	Step 12	Once Approved, you need to enter your mobile number for additional security verification	
	Step 13	Once entered, click Done:	





Part 2: Install Citrix Receiver

This part will install Citrix workspace which is the application that Voila uses to set up your local environment.

	Step 1	Go to www.citrix.nl/downloads/workspace-app/	
	Step 2	Under "Workspace app for windows" select the latest Citrix Workspace	
	Step 3	Run the Application and press Start	
	Step 4	Follow the steps, agree with the terms of service and wait until the installation is complete (this can take up to 15 minutes).	
	Step 5	Select 'Finish' to complete the installation	
	Step 6	Restart your PC	
	Step 7	Once restarted, a Citrix Workspace screen will appear	
	Step 8	'Do not show this window automatically at sign-in' and click close.	

Part 3: Logon to Voila

Now we are finally ready to log in to Voila, keep your mobile phone at your side and make sure you have a stable network connection.

	Step 1	Go to https://voila.direct2dll.com	
	Step 2	Login with user credentials Leave PIN + Token Code empty and press Enter	
	Step 3	Approve the authentication on your phone:	
	Step 4	Now you can enter the Voila desktop by clicking on the icon 'Voila Desktop'	